



JPB/CMA

15 October 2025

Dear Parents/Carers and Year 11 Students,

Year 11 Mock Exam preparation – Autumn Term

As part of our commitment to preparing students for their GCSEs, we will be holding our Year 11 Autumn Mock Examinations between 10 November and 21 November. These mocks are a vital part of the learning journey and are designed to replicate the formal conditions of the real GCSE exams, which are governed by the Joint Council for Qualifications (JCQ). The examination timetable is attached.

Purpose of the Mock Exams

The mock exams are structured to:

- Familiarise students with the strict JCQ regulations that govern all GCSE exams.
- Help students build confidence and resilience by experiencing a full exam series across all subjects.
- Encourage effective revision habits and help students discover the most successful strategies for retaining and applying knowledge.

Exam Conditions

All exams will take place in the main exam venues under formal conditions. Students entitled to Access Arrangements will have these in place, as per their individual need.

We expect students to take these exams seriously and to prepare thoroughly. The experience gained now will be invaluable when they sit their actual GCSEs.

- All students will be allocated the same seat for each exam. Seating plans will be displayed in advance.
- Pencil cases containing all required equipment (pens, pencil, ruler, eraser, etc.) will be provided.
- Students are responsible for bringing their own calculator for exams where one is permitted or required. Please ensure it is in good working order and meets exam board regulations.

JCQ Regulations

Students must adhere to JCQ rules at all times. These rules ensure fairness and consistency across all schools. The JCQ 'Information for Candidates' and other guidance documents can be accessed via our website here: <https://www.westcraven.co.uk/page/?title=Exam+Information&pid=82>

Role of Invigilators

Invigilators are responsible for supervising exams and ensuring they are conducted according to the rules. They are easily identifiable by their lanyard and are there to:

Kelbrook Road, Barnoldswick, Lancashire BB18 5TB

Tel: 01282 812292 Email: office@westcraven.co.uk

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- Guide students through the exam process and ensure rules are followed.
- Provide all necessary materials (exam papers, pens, pencils, rulers, etc.)
- Support students who feel unwell or have questions (though they cannot help with exam content).
- Manage the exam environment to ensure it is calm and conducive to concentration.
- Address any disruptions swiftly and appropriately. Disruptive behaviour may result in removal from the exam room and must be reported to the awarding body in formal exams.

Exam Room Expectations

- Mobile phones and electronic devices must be switched off and stored in bags or handed in to an invigilator. Silent/vibrate/Do Not Disturb/Flight Mode are not permitted.
- Smart glasses are not permitted.
- Watches, earbuds, AirPods and other personal items must be placed in bags or handed in.
- Blazer pockets must be empty.
- Any equipment or medical items brought into the exam room must be visible to an invigilator.
- Only water in a clear bottle with no labels or writing is permitted. No other food or drink is allowed.
- Enter the room in silence. Exam conditions begin upon entry.
- Do not communicate with other students in any way during the exam or until you have left the room. This includes turning around, gesturing and of course, talking or whispering. It is distracting for other students who want to concentrate and could be mistaken for cheating.
- Sit quietly and do not disrupt others.
- Stop writing immediately when instructed.
- Leave only when your row is dismissed by an invigilator. You remain under exam conditions until you are outside the room.

Important: Not following invigilator instructions or exam room expectations is considered malpractice and will be treated seriously.

Medical / Sanitary Provisions

If a student has a medical condition or need that requires an additional item in the exam room, Mrs Markham, Exams Officer, must be informed in advance to avoid any issues.

Sanitary products will be available discreetly outside the exam room.

We appreciate your support in helping students prepare for these important assessments. If you have any questions or concerns, please do not hesitate to contact the school via exams@westcraven.co.uk

We wish all our Year 11 students the very best of luck in their mock exams – you've got this!

Yours sincerely,



Mr J Bates
Principal

Year 11 Mock Exams Timetable – November 2025



A Week – 10th November 2025

	AMon 10.11.25	ATue 11.11.25	AWed 12.11.25	AThu 13.11.25	AFri 14.11.25
FT					
1		English Language 1hr 45m	History Paper 1 2hrs	Biology 1hr 45m 1hr 15m	Chemistry 1hr 45m 1hr 15m
2					
3					
4		Geography 1hr 30m	Maths Non-Calculator 1hr 30m	History Paper 2 1hr	Spanish Writing 1hr 15m 1hr 20m
5					
Reg					

B Week – 17th November 2025

	BMon 17.11.25	BTue 18.11.25	BWed 19.11.25	BThu 20.11.25	BFri 21.11.25
FT					
1	English Literature 1hr 45m	Business Paper 1 1hr 45m	Maths Calculator 1hr 30m	Physics 1hr 45m 1hr 15m	Business Paper 2 1hr 45m
2					
3					
4	Spanish Listening 45+5m 60+5m	Health & Fitness 1hr 30m	Spanish Reading 60m 45m		
5					
Reg					