



## Student ICT / Mobile Phone Contract

### I agree to:

- Be polite. Use appropriate language.
- Be safe. In using the computer network and internet, do not reveal personal information such as your home address and telephone number.
- Be careful. Do not jeopardise the security of student access and of the computer network or other networks on the internet. For example, don't disclose or share your password with others or impersonate another.
- Be secure. Do not intentionally bring viruses, copyright protected material or applications into the school. Also, do not intentionally damage any of the ICT equipment in the school. Any students found to have intentionally damaged any ICT equipment will be the subject of disciplinary procedures.
- Be respectful. Do not use the services of the school, internet and/or email to obtain or send such material which is against the law or published school policies (articles/files which are sexist, racist, homophobic, obscene, copyright protected or promote illegal behaviour).

### I accept that:

- All emails sent from my email account are my responsibility as the individual account holder.
- The use of email to send personal data (e.g., about staff or students) to a third party is expressly forbidden under the Data Protection Act.
- The contents of any private network areas such as 'My Documents' is my responsibility.
- If I know someone knows my password, or in the event of a security breach, I must inform a member of staff to ensure that passwords are changed in order to be as secure as possible.
- I am forbidden from using a camera, phone or any other device to capture still or moving images on school premises unless instructed to do so by my teacher as part of my learning.
- I am not allowed to put anything on social media which brings the school into disrepute.
- I am not allowed to put anything on social media which has a negative impact on learning when in school e.g., divisive, upsetting, incites violence or hatred, continues disagreements or animosity.

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